

**SUN VALLEY ELKHORN ASSOCIATION  
 POOL COMMITTEE MEETING MINUTES  
 September 27, 2007, 3:00 p.m.  
 Harker Center**

**AGENDA ITEMS**

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| 1. Review 2007 Season to Date  |
| 2. Discussion of 2007 Pool Usage Data  |
| 3. Consider 2008 Pool Operations (Refer to Pool Information Meeting Notes of 7-18-07)<br>a. Open/Close Dates<br>b. Programs<br>c. Staffing |
| 4. Maintenance Report  |
| 5. Owner Requests<br>a. Swim Suit Dryers<br>b. Flotation Devices   |
| 6. Discuss Posting Committee Minutes on Website  |

**IN ATTENDANCE**

| <b>Committee Members</b> | <b>Staff</b>    |
|--------------------------|-----------------|
| Bill Voorhees, Chair     | Marlene Lowry   |
| Tina Carnes              | Reid Black      |
|                          | Fabrizio Lizano |

**ABSENT**

|                 |
|-----------------|
| Sherwin Drobner |
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**CALL TO ORDER**

Bill Voorhees called the meeting to order at 3:05 p.m.

**ESTABLISHMENT OF A QUORUM**

A quorum was established with two Committee Members in attendance. It was noted that Marilyn Alcamo had resigned from the Pool Committee effective September 10, 2007.

**BUSINESS**

**1. Review 2007 Season to Date--**

Discussion was held as to how we can improve the pool experience for Elkhorn owners and guests. It was agreed that, for the first time in several years, we had been able to hire enough qualified staff members, and that the co-manager plan that was implemented this season provided better and more consistent staff and facility oversight. The cleanliness of the pools and buildings was improved over past years with the staff performing cleaning duties on a daily basis versus an outside cleaning service cleaning twice per week. This plan also saved approximately \$5k in cleaning costs. We were fortunate in that the only maintenance issues that required down-time were; 1) the pump fire in the Harker basement (caused by the Idaho Power outages/surges as a result of the Shoshone fire damaging the lines that service Elkhorn) which caused a five day closure due to the fact that we were

unable to circulate the pool water; 2) the Village hot tub chlorinator caused short periods of closures due to reduced sanitation levels. This problem will be corrected this fall with plumbing changes installed by Ketchum Spas; 3) the Harker hot tub continues to be a problem with leaking and chemical balancing. This issue will be eliminated after next summer season with the replacement of the tub by a new outdoor hot tub.

## 2. Discussion of 2007 Pool Usage Data –

A synopsis and graphs of the 2007 Pool Usage were reviewed. User numbers were reported as follows:

### Harker Pool (May 26, 2007 through August 29, 2007)

Owner User Days = 4733

Resident Guest User Days = 4448

### Village Pool (June 11, 2007 through September 30, 2007 {includes the 3 days of the season following this meeting})

Owner User Days = 4842

Resident Guest User Days = 3855

Village Pool Adult Only Swimmer Days (8 a.m. to 12 noon) = 622

Village Pool Swimmer Days (7 p.m. to 8 p.m.) = 312

It was reported that the only change to the planned 2007 operations was the early closing of the Harker Pool by five days due to the Castle Rock fire. Two of our managers were fighting the fire, and due to the smoke, etc. the user numbers were from zero to only a few swimmers per day.

## 3. Consider 2008 Pool Operations –

Based on the positive feedback received from pool users and staff regarding the 2007 season, the 2008 Operations will be:

**Harker Pool** will open on May 24, 2008 and close on September 8, 2008 and operate fully staffed with lifeguards, from 11:00 a.m. to 7:00 p.m. daily.

**Village Pool** will open on June 9, 2008 and close on September 30, 2008 and operate with attendants only from 12:00 noon to 8:00 p.m. (7:00 p.m. after Labor Day) daily. In addition, Monday through Friday, from opening day through Labor Day, the pool will be open from 8:00 a.m. to 12:00 noon for Adults Only. No lifeguards will be on duty at any time.

**Village Winter Spa** will open on November 23, 2007 and close approximately April 15, 2008 depending on the end of the ski season.

**2008 Programs** – The history of the programs was reviewed. It was noted that the 2007 Lap Swim Hour that was offered at the Harker Pool from mid July through August, was underutilized and would not be offered next year. The Committee granted approval for the water exercise programs and the scuba classes to continue to utilize the Village pool as in previous years with the following exceptions:

1. The programs will not continue after Labor Day
2. The contracts will clarify that all programs must accommodate lap swimmers at all times.
3. If the Swim Team wishes to return next year they will utilize the Harker Pool.
4. All programs will be held during morning hours.
5. Staff will research available master programs in the area.

#### **Uniforms –**

It was suggested by the Committee that all pool employees be issued uniforms in the same color so that they are identifiable. Staff will present ideas at the spring meeting.

#### **4. Maintenance Report –**

It was reported that the handrails have finally been successfully installed at both pools. Two lifeguard chair footboards for the Harker pool were installed. The re-plumbing of the Village hot tub to correct the circulatory rate and replace the damaged backwash flush valve will be completed this fall. The pool strainer replacement will also be completed this fall (the existing cast iron strainer with a damaged lid which allows air into the system will be changed to a fiberglass strainer that will allow visual monitoring).

#### **5. Owner Requests –**

##### **a. Swim Suit Dryers**

Following discussion of the pros and cons of suit dryers, staff was directed to add a suit dryer to the list of improvements to take place with the Harker upgrades and obtain a bid for the installation of a dryer at the Village.

##### **b. Flotation Devices**

The request to reconsider the rule regarding no flotation devices was discussed at length. Staff was directed to request a written opinion from our insurance agent on this issue and add this topic to the agenda for the next meeting. Tina Carnes suggested that signs regarding the no flotation devices rule be posted so as to be seen before users enter the building. We should also develop a kickboard policy; that kickboards can only be used in lap lanes as a swim aid. Staff will draft a policy for the Committee's review at the next meeting.

#### **6. Discuss Posting Committee Minutes on Website –**

It was agreed that the minutes of the Pool Committee Meetings should be posted on the SVEA website.

#### **OTHER BUSINESS**

It was suggested that we approach CG-Elkhorn regarding a food discount for SVEA employees. This could be offered as a benefit to assist in attracting employees.

It was determined that Reid will prepare a punch list to include current and potential maintenance issues such as the leaky floor drains so that these problems can be considered during the remodel of the Harker Center.

It was also suggested that we include recycling in the upgrades as well as provide something for the 2008 season.

## OTHER BUSINESS

Extending the scheduled day of September 30, 2007 for closing the Village Pool was discussed. Due to the expected cooler weather the decision was made to close as planned.

## ADJOURNMENT

With no other business to discuss, the meeting was adjourned at 5:15 p.m.

Respectfully submitted,

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Bill Voorhees  
Pool Committee Chair

## ACTION ITEMS:

| Who                | Does What  | By When           |
|--------------------|--|-------------------|
| Staff              | Schedule 2008 operations as outlined   | Spring 2008       |
| Marlene            | Contact Program Directors to determine their interest for 2008 and inform of schedule changes                  | November 1, 2007  |
| Staff              | Present uniform ideas for next meeting   | Spring 2008       |
| Reid               | Follow up on re-plumb of Village hot tub and strainer replacement  | October 15, 2007  |
| Reid               | Include suit spinner in improvements for Harker Upgrades and obtain bid for installation of spinner at Village | November 1, 2007  |
| Marlene            | Obtain opinion from insurance agent on flotation devices and place topic on next Pool Committee meeting agenda | November 15, 2007 |
| Marlene            | Draft a kickboard policy for Committee consideration at spring meeting   | February 1, 2008  |
| Darlene            | Post approved Pool Committee Meeting Minutes on website  | As available      |
| Marlene            | Talk to CG-Elkhorn about food discount for employees   | December 31, 2007 |
| Reid               | Prepare punch list of maintenance items for upgrades   | November 1, 2007  |
| Operations Manager | Arrange for recycling for 2008   | Spring 2008       |

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